

**TOWN OF EAST WINDSOR  
WATER POLLUTION CONTROL AUTHORITY**

**Minutes of Meeting of April 25, 2018**

**Members Present:** Paul Anderson, Dave Tyler, Chuck Riggott and Kirk Montstream

**Others Present:** WPCA Superintendent E. Arthur Enderle III, WPCA Attorney Michael Lanza and Recording Secretary Laura Michael

**Time and Place**

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

**I. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**II. Added Agenda Items**

There were no added items.

**III. Acceptance of Minutes of March 28, 2018**

**Motion:** To accept the minutes of March 28, 2018.  
Riggott/Montstream  
Passed unanimously

**IV. Communications**

Mr. Anderson passed around an article regarding a neighboring plant.

**V. Visitors**

There were no scheduled visitors.

**VI. Public Participation**

There was no public participation.

**VII. Receipt of Applications**

There were no applications.

**VIII. Approval of Applications**

There were no applications to be approved.

**Motion:** To suspend the regular meeting for the purpose of holding the public hearing.  
Riggott/Montstream  
Passed unanimously

**IX. Public Hearing**

**Motion:** To open the public hearing for Mannette, 13 Old Ellington Rd.  
Riggott/Montstream  
Passed unanimously

Mr. Anderson read the public hearing notice that was published in the Journal Inquirer.

Mr. Enderle explained that this is a residential single family and the FCC has been paid in full. No one was present for Mannette, 13 Old Ellington Rd.

**Motion:** To close the public hearing for Mannette, 13 Old Ellington Rd.  
Riggott/Montstream  
Passed unanimously

**Motion:** To resume the regular meeting.  
Riggott/Montstream  
Passed unanimously

#### **X. Action on Facility Connection Charges**

**Motion:** To impose a facility connection charge as published for Mannette, 13 Old Ellington Rd.  
Riggott/Montstream  
Passed unanimously

#### **XI. Legal**

##### **Sewer Ordinance Revision**

Attorney Lanza will provide an electronic copy of the ordinance to be edited to add an alternate. It can then be submitted to the Board of Selectmen.

#### **XII. Unfinished Business**

##### **Union Contract Negotiations**

Mr. Anderson reported that they are proceeding and going well. The next meeting will be Wednesday, May 2, 2018 at 4:00 p.m.

##### **IT Status**

Mr. Enderle explained that they would like to have their own web page and server. Mr. Alibozek has investigated getting a host. There are a couple of options. The recommendation is Word Press which costs \$14.95 per month and \$13 annually to register a domain name. Mr. Tyler asked where in the budget the money would come from. Mr. Enderle said there was money in the information technology line. Mr. Tyler asked who will design the web page. Mr. Alibozek explained that he did a web page for 20 years; he will take care of it.

##### **Benefit Assessment Policy**

This was not discussed.

#### **XIII. New Business**

##### **Bill Sheet Review**

Mr. Anderson pointed out that they are 73% expended and 83% through the budget year. Mr. Enderle feels they will be fine for the rest of the year. They have some projects to finish off.

##### **Superintendent's Report**

Mr. Enderle covered some of the highlights of the report. The gas line pressure at Scout Hall was completed with Eversource. Kevin Smith, IDI Infilco, stopped by to view bar racks and climber screens. He commented on the good condition of the equipment. It's in phenomenal shape due to a good maintenance program. Marc Brennan, Katherine Kneeland, Jon Ference and Steve Spellman rebuilt the Gibbs drive. There was a sewer call on Pleasant St. There were no issues inside the house. Mr. Enderle has a tentative meeting set with the new Treasurer, Amy O'Toole for May 1<sup>st</sup>.

Mr. Anderson pointed out that Mr. Alibozek received a certificate for GIS for Humanitarian Mine Action. Mr. Alibozek explained that this was organizing raster data.

##### **Transfers**

There were no transfers this month.

#### **XIV. Executive Session**

##### **Superintendent**

**Motion:** To go into Executive Session to include Attorney Lanza, Mr. Enderle and Board Members.  
Riggott/Montstream  
Passed unanimously

**Motion:** To come out of Executive Session.  
Riggott/Montstream  
Passed unanimously

#### **XV. Adjournment**

**Motion:** To adjourn the regular meeting at 8:33 p.m.  
Riggott/Montstream  
Passed unanimously

Respectfully submitted,

Laura Michael  
Recording Secretary